

Fact Sheet: LUSEM Student Exchange 2017/2018

LUND UNIVERSITY SCHOOL OF ECONOMICS AND MANAGEMENT / LUSEM



ACADEMIC CALENDAR 2017/2018

Autumn semester 2017: 28 August–14 January
Arrival Day and Orientation Programme: 15–27 August
LUSEM Pre-Registration Day: 17 August

Study period 1: 28 August–29 October
Study period 2: 30 October–14 January

Spring semester 2018: 15 January–3 June
Arrival Day and Orientation Programme: 9–14 January
LUSEM Pre-Registration Day: 10 January

Study period 3: 15 January–18 March
Study period 4: 19 March–3 June

There are no official breaks in the academic calendar. In practice there is usually a break over Christmas as well as over the Easter period.

NOMINATION AND APPLICATION

Partner nomination

Autumn semester 2017: 15 February–1 April 2017
Spring semester 2018: 15 August–1 October 2017

Partners nominate students online for one or two semesters via exchange.lusem.lu.se.

Course application

Autumn semester 2017: 1–25 April 2017
Spring semester 2018: 1–25 October 2017

Nominated students apply online for courses via exchange.lusem.lu.se. Username and password will be sent to nominated students via e-mail.

The following documents must be attached with the application: a copy of academic transcripts (in English), a list of ongoing courses, and a copy of passport.

APPLY FOR HOUSING

To find somewhere to live, most international students apply through LU Accommodation or use an accommodation agency. LU Accommodation is not able to guarantee housing. Visit lunduniversity.lu.se/student-life/housing for more information.

Apply for housing autumn semester: 1–25 April 2017
Apply for housing spring semester: 1–25 October 2017

COURSES AND REQUIREMENTS

LUSEM offers courses for exchange students within business administration, business law, economics, economic history, informatics and statistics. Exchange students are expected to take the majority of their courses at LUSEM. Courses are in high demand and have varying prerequisites. Students should apply for four courses, each with two alternatives. All twelve courses must be approved by home university before applying.

Changes can only be made due to conflicting schedules and only on Registration Day in Lund. Visit lusem.lu.se/exchange/courses for more information regarding courses, syllabi and prerequisites.

Nominated exchange students are not required to submit English language test scores. The recommended level of English proficiency is equivalent to IELTS 6.5/TOEFL 90.

COURSE LOAD, GRADING AND TRANSCRIPTS

A full semester **workload** is 30 ECTS credits. Exchange students are not allowed to overload. A single course module typically equals 7.5 ECTS credits. The **grading system** used is a criterion-based grading scale A-F.

Two copies of the official **transcript** will be sent to home university approximately one month after the semester has ended. Written re-exams can only be taken in Lund.



ARRIVAL DAY AND ORIENTATION WEEKS

All international students are recommended to arrive in Lund on the official **Arrival Day**, where mentors and university staff help you settle into your new life in Lund. International mentors will meet you at Copenhagen airport and at the railway station in Lund. Arrival Day is the start of the **Orientation weeks**, which include a variety of activities that aim to help you settle in smoothly at the University and in student life.

Visit lunduniversity.lu.se/arrival-and-introduction for more information to prepare your arrival.

The orientation weeks also include a short **Swedish language course**, designed especially for exchange students to give an introduction to the Swedish language. You apply for the language course as part of the online application for nominated exchange students, before coming to Lund.

LUSEM PRE-REGISTRATION DAY

It is **mandatory** to attend the registration meeting at LUSEM on Pre-Registration Day in order to enroll and to finalise the course application.

MENTOR PROGRAMME

In order to help students settle in and adjust to Swedish everyday life, Lund University offers an International Mentor Programme. Information about joining a mentor group is provided with our pre-arrival material. Participation is voluntary.

INTERNATIONAL OFFICE AT THE SCHOOL OF ECONOMICS AND MANAGEMENT

Ulrika Qvist Mathiesen, Head of International Office
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Maria Nilsson, International coordinator Europe
Åsa Foster, International coordinator Asia/Africa
Sara Svensson, International coordinator America/Oceania
Madeleine Forsberg, Coordinator BSc International Business
Alice Kjellsson, International officer

STUDENT SERVICES AND STUDENT LIFE

More information on computer facilities, health care, career services, Academic Support Center, IT service and support, and student life in Lund, can be found at lunduniversity.lu.se/student-life.

RESIDENCE PERMITS

Students from countries outside the EU/EEA need to have a residence permit to study in Sweden, when staying for more than three months. All applications for residence permits are processed by the Swedish Migration Agency and you can apply online. Use your *Letter of Acceptance* from LUSEM in your application. Processing may take up to three months – apply well in advance. Read more at the Swedish Migration Agency website migrationsverket.se/english/private-individuals.

COST OF LIVING

You will need approximately 8.000 SEK per month to cover your expenses. For more details about living costs in Sweden, please visit lunduniversity.lu.se/money-and-living-costs.

INSURANCE

The Swedish government provides a special insurance for exchange students covering, for example, illness and accidents. Learn more at lunduniversity.lu.se/health-and-insurance.